



12th February 2020

Dear Parent

Changes to the way we contact you

We are changing the way we contact you. As from **Thursday 27th February 2020** we will no longer be sending you text messages as we do now. We are moving to a new service that works on email and our own "School App".

Improving School Communications with ParentMail

Communicating with parents is an important part of what we do, making sure you get the correct information about school news, activities and things that really matter is something we care about.

From 27th February 2020 we will be using ParentMail, a service used by over 6,000 schools to communicate to parents. ParentMail will be beneficial to you because you can:

- **Use a free mobile app on Android and iOS to pick up school messages instantly.**
- Have an account simply for school messages (away from your busy email inbox!)
- Connect to other schools, nurseries or clubs that use ParentMail.
- Messages can be sent directly to mums, dads and carers – even grandparents!

Registering with ParentMail is very easy! Over the next few days you will be sent either an email and/or text message from ParentMail, when you receive this please just follow the instructions in the message.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Once registered, if you have an Android or Apple smartphone, please download the **Gotham Primary School (ParentMail) App** for instant messages. To do this, simply search for "ParentMail" in your App store.

If you need any additional information or assistance, please visit the help site: www.parentmail.co.uk/help/parenthelp/ or if you have not received any contact from ParentMail within by Tuesday 3rd March 2020 please contact Mrs Hughes in the school office.

PLEASE NOTE: From 27th February 2020 this will be the only way we will send messages from school.

Yours sincerely

Janette Allen
Head Teacher